


TSG

BUILDING SERVICES plc

Procurement Policy



	IMS Document Title: Procurement Policy		
	Department: Procurement	Ref No: IMS-PO-026	ISO: 9001 & 14001
	Approved By: Adam Thrussell	Issue: 1.0	Date: Jan 26

Procurement Policy Statement

The Procurement Policy provides detail about the TSG ethos, our aspirations for how our business operates and the expectations we have of our suppliers. It is integral to our business strategy and success that we have a positive impact when dealing with our clients, suppliers, employees and wider society wherever we do business.

As such, the Procurement Policy describes the firm's commitment to ensuring that all procurement activities carried out by the firm are conducted in an honest, competitive, fair and transparent manner, and that incumbent suppliers are appropriately managed on an ongoing basis. The firm employs a Procurement Standard as a set of internal rules for those involved in procurement activity, to support this commitment.

The Procurement Team consider a variety of issues when evaluating potential suppliers over and above service delivery and cost, including: risk management, statutory and regulatory compliance, corporate social responsibility, diversity, sustainability and environmental credentials, and innovation.

We pledge to:


- Conduct our procurement activity with integrity at all times,
- Engage with local SME suppliers, where possible
- Deliver value for money outcomes for the firm, in an ethical and sustainable way,
- Appropriately manage a range of supplier-related risks,
- Build relationships with preferred suppliers who understand our business needs,
- Ensure supplier diversity and effective supplier management approaches are employed,
- Seek out innovation and collaboration within our supplier base, and
- Protect the reputation and meet the regulatory requirements of the firm with regard to procurement activity and supplier engagement.

We are committed to working with our suppliers to ensure that the principles set out in our Procurement Policy are met by the firm, and that the Supplier Code of Conduct is adhered to by all of the firm's suppliers and throughout the supply chain.

Signed: 

Date: 2nd January 2026

Position: Chief Executive Officer & Owner

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Procurement Policy

I. Purpose & Scope

The purpose of the Socially Responsible Procurement Policy (the Policy) is to ensure that TSG Building Services PLC's is compliant in the way in which it procures goods and services and carries out construction, electrical, mechanical and renewable works. The Policy complements and reinforces TSG's other strategic priorities and individual policies on sustainability, diversity and inclusion.

The policy is intended to ensure that TSG purchases third party goods and services in ways which are beneficial to society and in particular social housing clients in which we deliver our services. It promotes responsible environmental, social and economic goals and meets the requirements of the Public Services (Social Value Act) 2012, the Equalities Act 2010, the Modern Slavery Act 2015, and other legal obligations.

The objectives and requirements set out in this document and its associated procedures are mandatory and must be observed by anyone who purchases services, supplies or construction, electrical, mechanical and renewable works on behalf of TSG or who manages such contracts.

II. Policy

1. Objectives

1.1. TSG has agreed the following social objectives when purchasing goods or services from third party providers.


- Diversity and Inclusion: demonstrable inclusivity and diversity in relation to staff;
- Employment: demonstrable practices and conditions that are beneficial to the welfare and wellbeing of staff;
- Environmental: the supplier performs the contract in accordance with TSG's Environmental Policy;
- Use of Local businesses and small and medium enterprises where appropriate, especially those social housing clients where we deliver our services;
- To consider the provisions of the Social Value Act each time we run a procurement exercise;

2. Responsibilities

2.1 Procurement

Procurement supports TSG in implementing this Policy and achieving the stated social objectives by:

- Producing guidance and delivering training to TSG's staff about the application of this Policy to their procurements;
- Monitoring specification drafting to ensure internal business areas consider sustainability objectives and the Social Value Act when drafting their specification of requirements;

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- Providing clear guidance to suppliers to help them to understand our requirements, selection and award process assisting them to offer sustainable solutions;
- Incorporating social, economic and environmental sustainability criteria into scoring mechanisms;
- Encouraging the inclusion of Small and Medium Size Enterprises (SMEs), particularly local businesses, by making procurement processes proportionate and indicating contracts that are particularly suitable for them;
- Ensuring that contract terms and conditions oblige suppliers and contractors to comply with law and best practice in the field of sustainability including environmental, social and economic;
- Requiring contract managers to monitor and record compliance with sustainability objectives and monitoring and recording compliance as required.

2.2 TSG Staff

Directors, operations managers, contract managers and supervisors are required to be aware of and comply with this policy, consulting with relevant Director prior to approving any contract.

2.3 Suppliers and Sub-Contractors

Suppliers and sub-contractors will be contractually obliged to comply with this policy to the extent set out in their contract.

We undertake checks on sub-contractors to ensure they have the correct insurances for the works they are delivering and have their financial and HMRC details.

3. Monitoring and Reporting

The Compliance Manager will ensure that monitoring and reporting of the adherence to this policy and the outcomes derived from it take place. This shall include being reported as part of the annual Service Report as well as providing assurances needed with respect to compliance obligations under legislation in place from time to time.

4. Review

This Policy will be reviewed annually.